

 Your Phone Number

 youremail@email.com

 Your General Location

YOUR NAME HERE

ABOUT ME

A motivated and reliable sixth form student seeking an apprenticeship as a Teaching Assistant. Passionate about supporting young people's development and creating positive learning environments. Experienced in volunteering with local youth groups and sports coaching. Known for strong communication skills, patience, and a proactive attitude.

EDUCATION

School Name – Dates Attended

- GCSEs: English (GRADE), Maths (GRADE), Science (GRADE), History (GRADE), Art (GRADE)
- **Predicted** A-levels: English Literature (GRADE), Psychology (GRADE), Child Development (GRADE)

Course Name – Dates Attended

- Completed online Level 1 Safeguarding in Education course
- Attended "Introduction to Early Years Education" workshop

EXPERIENCE

Company Name – Volunteering:

Role – Dates from-till

- Supported weekly activities for 20 children aged 7–11
- Helped plan games and creative sessions
- Assisted with behaviour management and ensured a safe environment
- Encouraged teamwork and confidence among children

Company Name – Paid Work / Part-Time Job:

Role – Dates from-till

- Worked as part of a team to serve customers efficiently
- Developed strong communication and problem-solving skills
- Maintained organisation and attention to detail under pressure

KEY SKILLS

- **Communication** - I have clearly and calmly led sports coaching sessions during my time at Company Name.
- **Teamwork** - I've worked closely with other volunteers during my role at Company Name, helping support them to achieve their best.
- **Leadership** - I successfully organised and led sessions at a local library reading club I was a part of.

ADDITIONAL INFORMATION

- First Aid Certified (2023)
- Level 1 Safeguarding in Education (online course)
- Sports coaching experience (U11 football coach)
- Volunteer at local library reading club
- Interests: Drama, creative writing, mentoring younger students